



CERTIFICATE OF APPROPRIATENESS

Reviewed by the Houston Archaeological and Historical Commission

ITEM E07
HPO File #: HP2026_0171

July 16, 2026

3415 White Oak Dr.
Houston Heights South

Applicant: Carrie Barry, agent for Kate Jones, owner

Property: 3415 White Oak Drive., Tract 23 and 24, Block 288, Houston Heights Subdivision.
The property is a one story, 2,880 sq. ft. structure sitting on a 13,200 square foot interior lot.

Significance: This property is a partially contributing commercial structure constructed in 1910 in the Houston Heights South Historic District.

Proposal: Alteration – Adding store front signage to the structure

The applicant proposes a total of 4 signs around the perimeter of the building:

- E01 Sign: Length: 6'7", Frame height: 1'4"
- E01 Letters: complying with Houston Heights guidelines of indirect illumination with 2-1/2" deep fabricated acrylic letters; front 1-1/2" of returns painted black leaving 1" exposed for edge illumination
- E02 Sign: Non illuminated wall plaque; Length: 2'6", Frame height: 2'6"
- E03 Sign: Non-illuminated flat cut outs; location is the rear of structure; Length: 7'9", Frame height: 1'
- E04 Sign: Non illuminated wall plaque, location is on the side of structure Length: 4', Frame Height: 4'

Public Comment: No public comment received.

Civic Association: No comment received.

Recommendation: Approval

HAHC Action: -



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APPROVAL CRITERIA

ALTERATIONS, REHABILITATIONS, RESTORATIONS AND ADDITIONS

Sec. 33-241: HAHC shall issue a certificate of appropriateness for the alteration, rehabilitation, restoration or addition of an exterior feature of (i) any landmark, (ii) protected landmark, (iii) any building, structure or object that is part of an archaeological site, or (iv) contributing building in a historic district upon finding that the application satisfies the following criteria, as applicable:

S D NA

S - satisfies D - does not satisfy NA - not applicable

- | | |
|---|---|
| ☒ ☐ ☐ | (1) The proposed activity must retain and preserve the historical character of the property; |
| ☒ ☐ ☐ | (2) The proposed activity must contribute to the continued availability of the property for a contemporary use; |
| ☒ ☐ ☐ | (3) The proposed activity must recognize the building, structure, object or site as a product of its own time and avoid alterations that seek to create an earlier or later appearance; |
| ☒ ☐ ☐ | (4) The proposed activity must preserve the distinguishing qualities or character of the building, structure, object or site and its environment; |
| ☒ ☐ ☐ | (5) The proposed activity must maintain or replicate distinctive stylistic exterior features or examples of skilled craftsmanship that characterize the building, structure, object or site; |
| ☒ ☐ ☐ | (6) New materials to be used for any exterior feature excluding what is visible from public alleys must be visually compatible with, but not necessarily the same as, the materials being replaced in form, design, texture, dimension and scale; |
| ☒ ☐ ☐ | (7) The proposed replacement of exterior features, if any, should be based on an accurate duplication of features, substantiated by available historical, physical or pictorial evidence, where that evidence is available, rather than on conjectural designs or the availability of different architectural elements from other structures; |
| ☒ ☐ ☐ | (8) Proposed additions or alterations must be done in a manner that, if removed in the future, would leave unimpaired the essential form and integrity of the building, structure, object or site; |
| ☒ ☐ ☐ | (9) The proposed design for any exterior alterations or addition must not destroy significant historical, architectural, archaeological or cultural material, including but not limited to siding, windows, doors and porch elements; |
| ☒ ☐ ☐ | (10) The proposed alteration or addition must be compatible with the massing, size, scale material and character of the property and the context area; and |
| ☒ ☐ ☐ | (11) The distance from the property line to the front and side walls, porches, and exterior features of any proposed addition or alteration must be compatible with the distance to the property line of similar elements of existing contributing structures in the context area. |

HEIGHTS DESIGN GUIDELINES

- | | |
|---|---|
| ☒ ☐ ☐ | In accordance with Sec. 33-276, the proposed activity must comply with the City Council approved Design Guidelines. |
|---|---|



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DISTRICT MAP





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CURRENT PHOTO





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Houston Heights South

PLEASE SEE ATTACHMENTS

DRAFT

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888.503.1569

LOCATION NUMBER:

1061

SITE ADDRESS:

3415 White Oak Drive
Houston, TX 77077

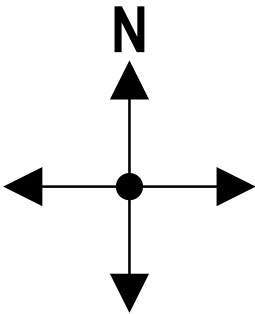
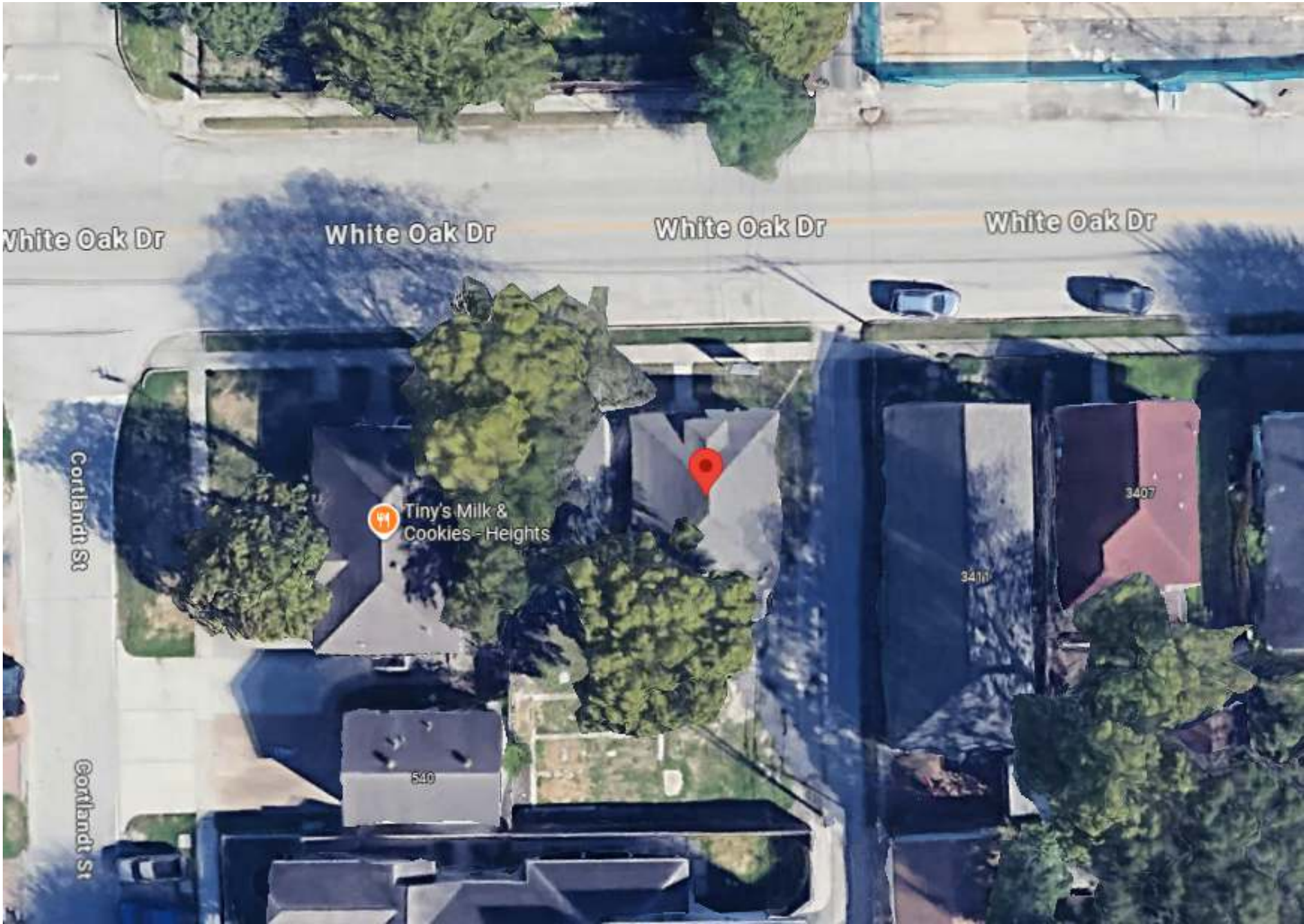
[View in Google Maps](#)

FRAMEBRIDGE

Infinite possibilities, ideal solutions.

SITE PLAN

Scale: NTS



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2

ORDER NUMBER:
1254654

SITE NUMBER:
1061

ELECTRONIC FILE NAME:
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1061_Houston_R11.cdr

PROJECT NUMBER:
87781

PROJECT MANAGER:
PATRICIA SCHWERING

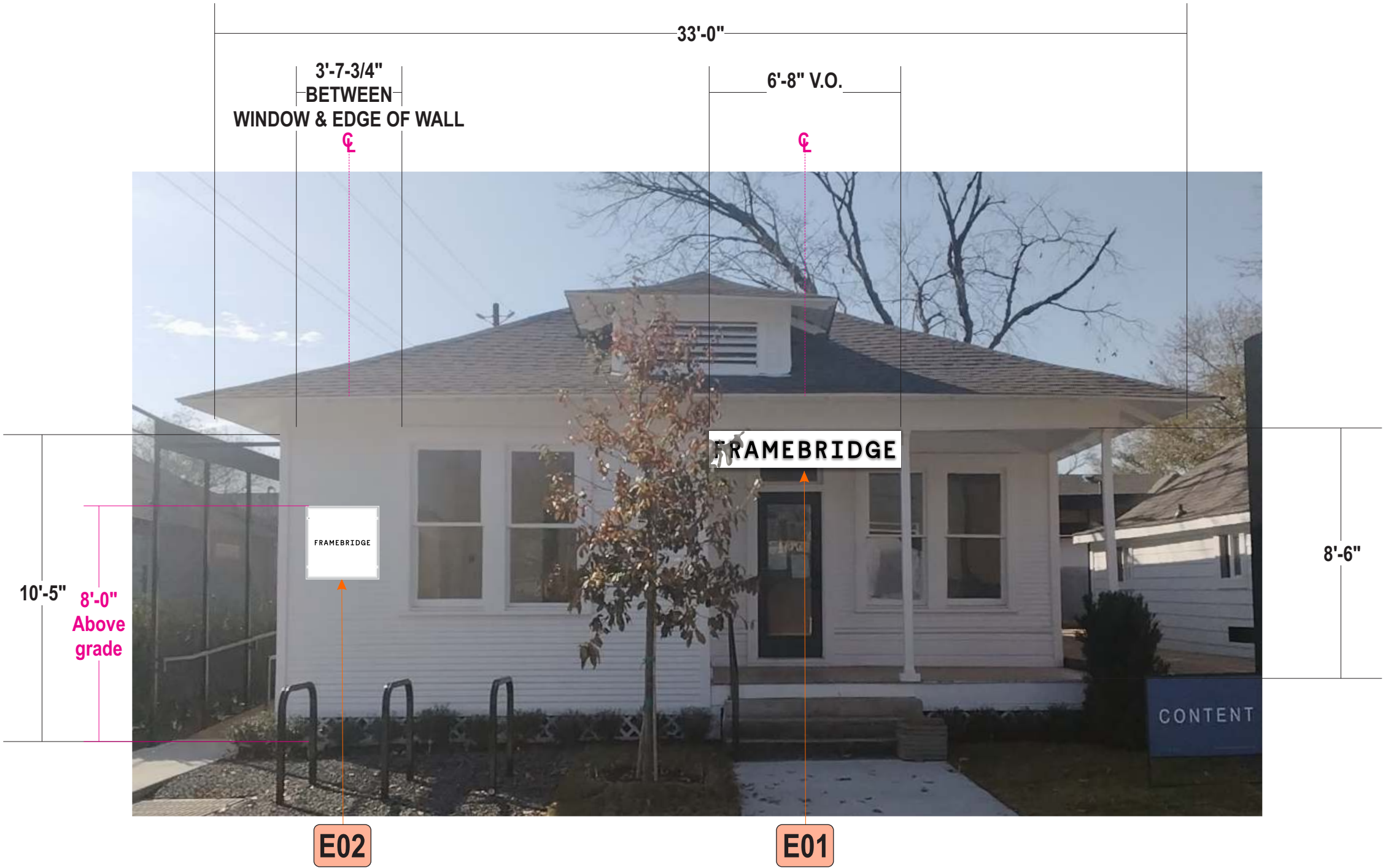
Rev #	Req #	Date/Artist	Description	Rev #	Req #	Date/Artist	Description
Original	579860	02/19/26 CA		Rev 7	591663	01/16/26 CP	
Rev 1	580830	02/25/26 JG		Rev 8	593807	04/27/26 JCH	
Rev 2	582850	03/06/26 JE		Rev 9	594751	04/30/26 SI	
Rev 3	584000	03/11/26 KM		Rev 10	595594	05/05/26 RF	
Rev 4	586213	03/20/26 BS		Rev 11	596751	05/11/26 KB	
Rev 5	590023	04/08/26 JCH					
Rev 6	590926	04/13/26 CP					

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STOREFRONT ELEVATION

Scale: 1/4"=1'-0"

EXISTING CONDITIONS



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Original	579860	02/19/26 CA		Rev 7	591663	01/16/26 CP	
Rev 1	580830	02/25/26 JG		Rev 8	593807	04/27/26 JCH	Updated per survey
Rev 2	582850	03/06/26 JE	Updated E01 & E02 install location	Rev 9	594751	04/30/26 SI	
Rev 3	584000	03/11/26 KM		Rev 10	595594	05/05/26 RF	
Rev 4	586213	03/20/26 BS		Rev 11	596751	05/11/26 KB	
Rev 5	590023	04/08/26 JCH					
Rev 6	590926	04/13/26 CP					

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E01

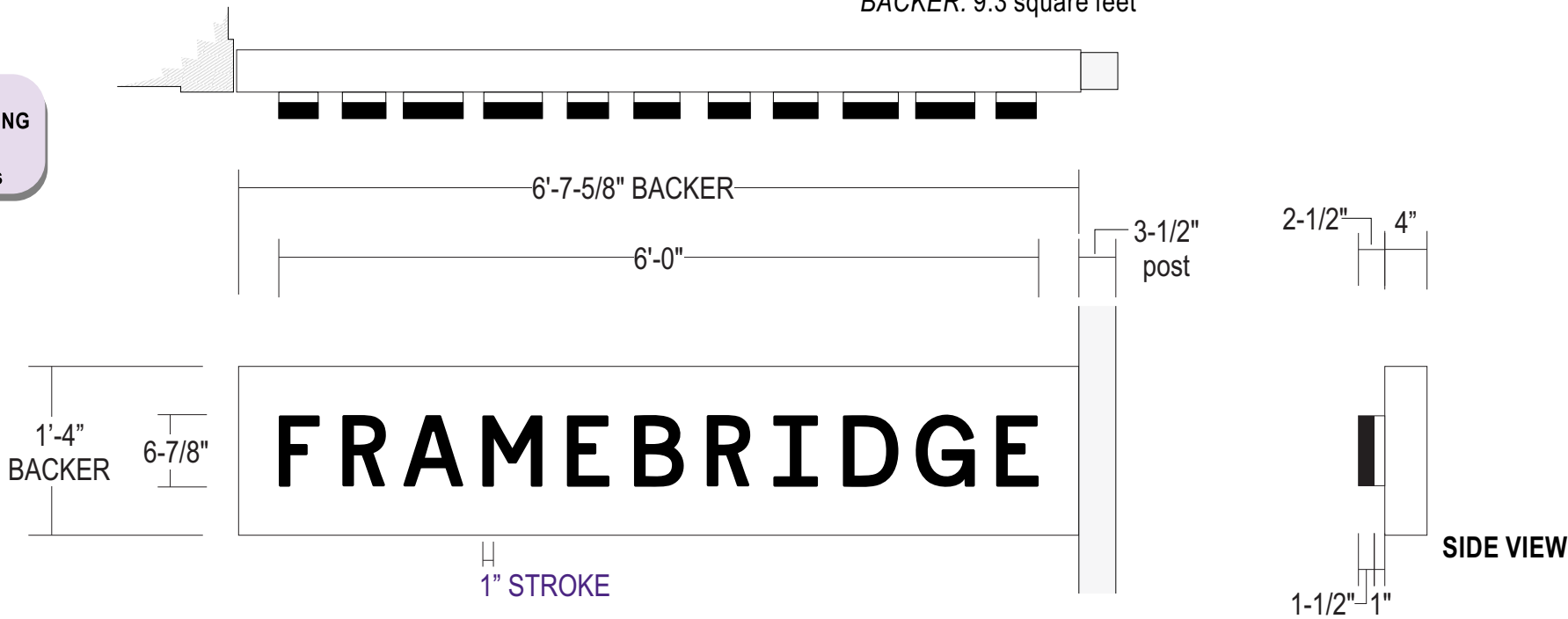
EDGE LIT ACRYLIC FABRICATED LETTERS on Fab'd Backer

SL7.i.bk

Scale: 3/4"=1'-0"

LETTERSET: 4.1 square feet
BACKER: 9.3 square feet

refer to
PRODUCTION SHOP DRAWING
FRB0019A
for manufacturing details



LETTERS: 2-1/2" deep fabricated acrylic letters with faces painted opaque black; Front 1-1/2" of returns painted opaque black, leaving 1" exposed for edge illumination

BACKS: Acrylic backs attached with white translucent screws thru returns

ILLUM.: Principal Sloan White LEDs as required by manufacturer;
Power Supplies housed within backer

BACKER: Fabricated 4" deep .125" aluminum backer cabinet w/ internal alum. angle frame; painted white. No seams required

INSTALL: Attach to 5" wide wood trim on left and 3-1/2" sq. wood post on right end of cabinets w/ 3/8" lag screws (3 per side, 6 total), 6" OC

QUANTITY: (1) ONE SET REQUIRED

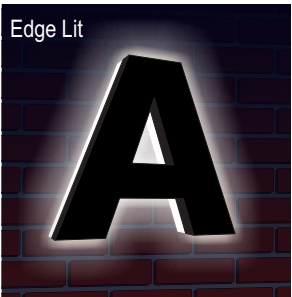
NOTE: THERE IS NO ELECTRICAL ACCESS ABOVE ROOF AND THAT THE CLIENT WOULD BE RESPONSIBLE FOR GETTING ELECTRICAL RAN TO SIGN

COLOR PALETTE

Black, Matte Finish

White

Paint finish to be satin unless otherwise specified



ALL SIGNS TO COMPLY WITH UL 48 AND WILL BE MARKED AS SUCH WITH APPROPRIATE LABORATORY LABELS.

THIS SIGN IS INTENDED TO BE INSTALLED IN ACCORDANCE WITH THE REQUIREMENTS OF ARTICLE 600 OF THE NATIONAL ELECTRICAL CODE AND/OR OTHER APPLICABLE LOCAL CODES. THIS INCLUDES PROPER GROUNDING AND BONDING OF THE SIGN.

THE LOCATION OF THE DISCONNECT SWITCH AFTER INSTALLATION SHALL COMPLY WITH ARTICLE 600.6(A) (1) OF THE NATIONAL ELECTRIC CODE.



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4

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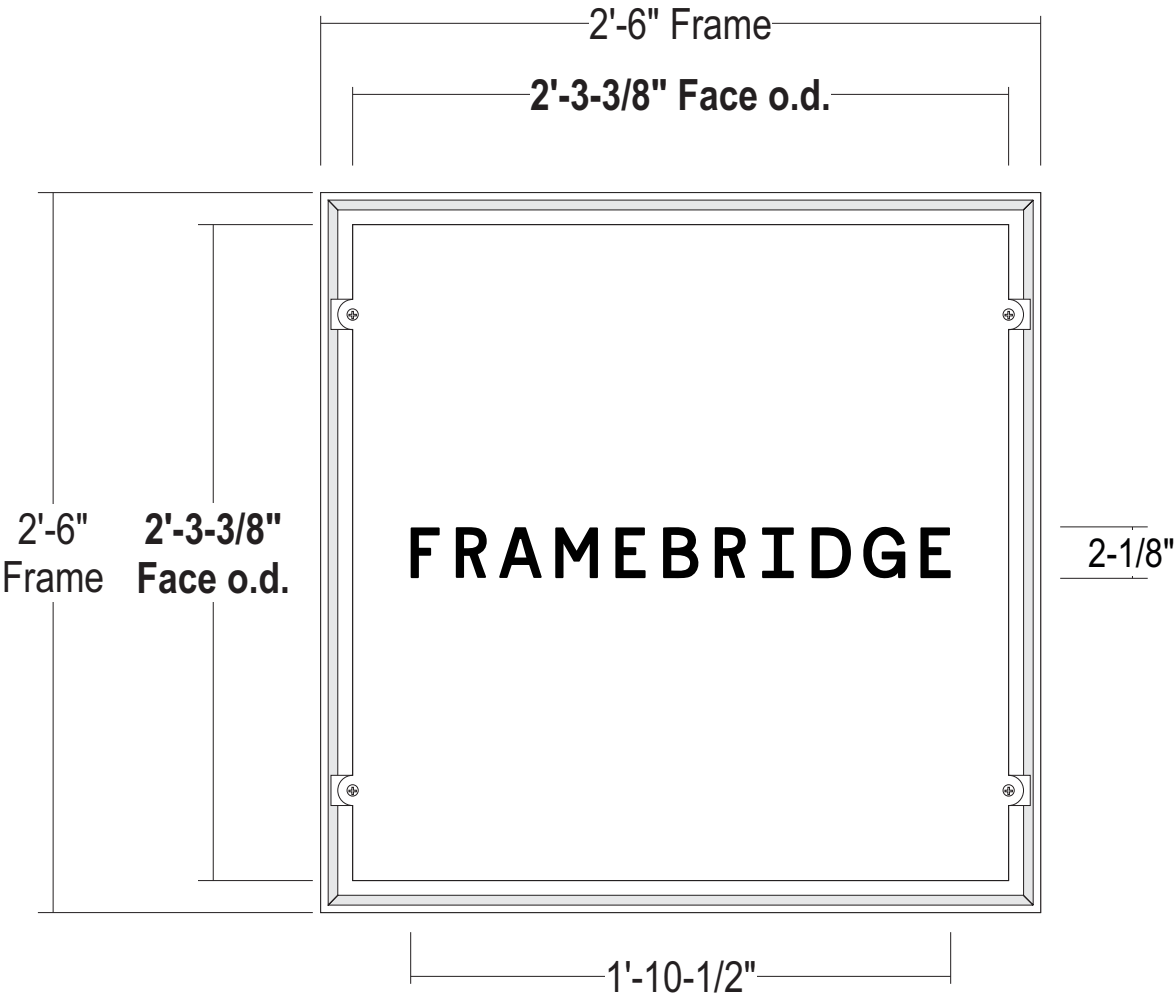
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Original	579860	02/19/26 CA		Rev 7	591663	01/16/26 CP	
Rev 1	580830	02/25/26 JG	New opt.	Rev 8	593807	04/27/26 JCH	Updated per survey
Rev 2	582850	03/06/26 JE		Rev 9	594751	04/30/26 SI	
Rev 3	584000	03/11/26 KM	Removed option B and option A tag , revised to side lit letters	Rev 10	595594	05/05/26 RF	
Rev 4	586213	03/20/26 BS		Rev 11	596751	05/11/26 KB	Updated per shop drawings
Rev 5	590023	04/08/26 JCH					
Rev 6	590926	04/13/26 CP					

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- FRAME: 2"x2"x1/4" miltered angle iron frame; Powder coated white
- FACE: 1/8" CNC routed logo plate w/ tabs for mounting, powder coated white. Secure to frame using security bolts to prevent from tampering
- GRAPHICS: Routed from face & backed with 1/8" # 7328 white acrylic sheet w/ surface applied black vinyl. Acrylic sheet mounted to back of sign plate
- INSTALL: Thru bolted flush to wall surface using all thread into approved blocking 12" standard length of min 3/8" threaded rod will be supplied unless otherwise noted;
- QUANTITY: (1) ONE REQUIRED

COLOR PALETTE

White

Black



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6

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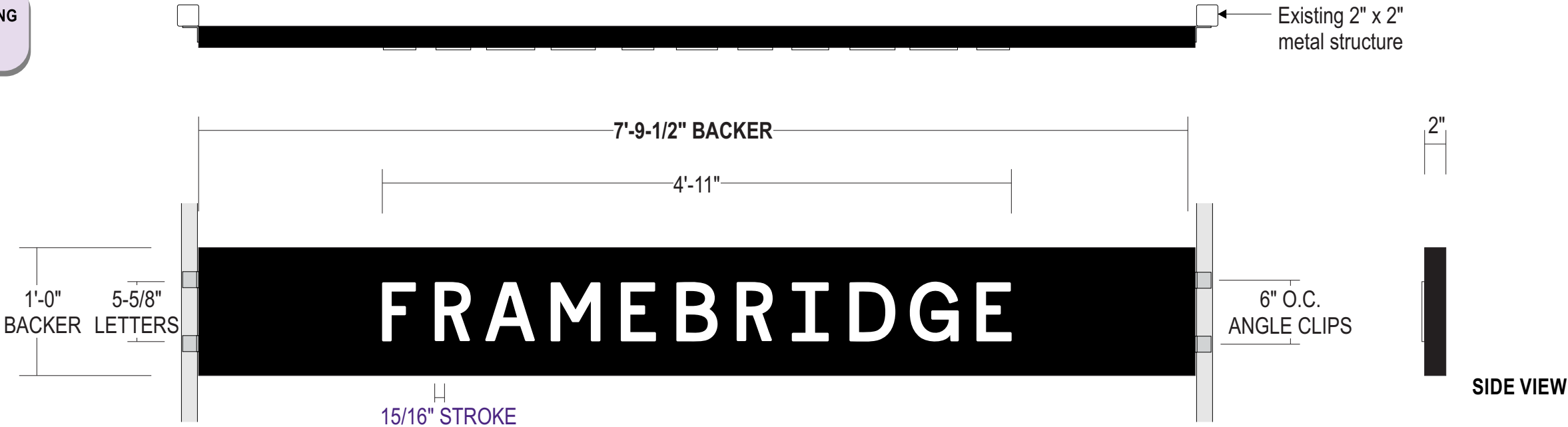
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Rev 1	580830	02/25/26 JG		Rev 8	593807	04/27/26 JCH	Updated per survey
Rev 2	582850	03/06/26 JE	Added page	Rev 9	594751	04/30/26 SI	
Rev 3	584000	03/11/26 KM	Updated color and mounting locations	Rev 10	595594	05/05/26 RF	
Rev 4	586213	03/20/26 BS		Rev 11	596751	05/11/26 KB	
Rev 5	590023	04/08/26 JCH	Updated per survey				
Rev 6	590926	04/13/26 CP					

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refer to
PRODUCTION SHOP DRAWING
FRB0020A
for manufacturing details

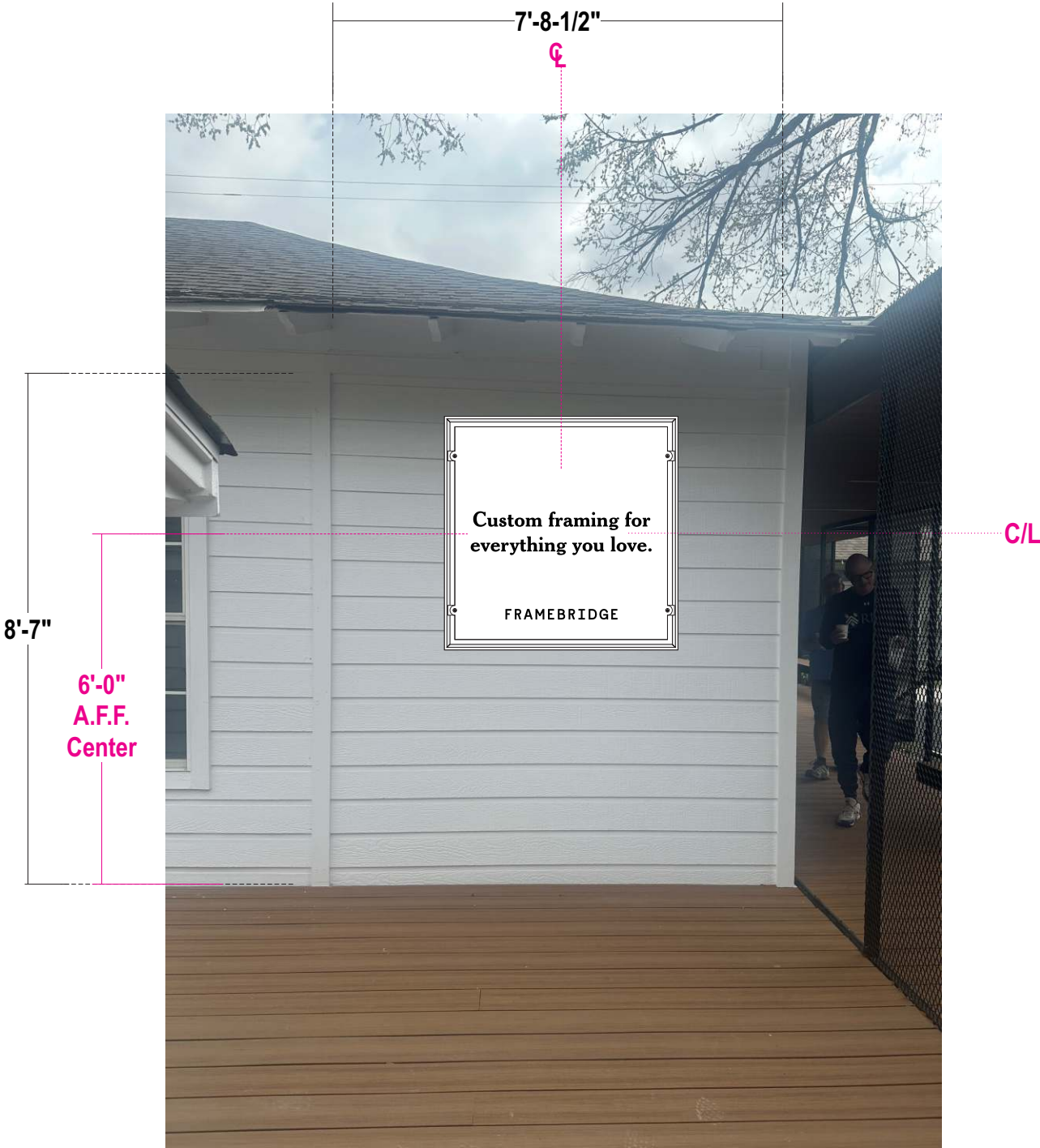


- BACKER:** Fabricated 2" deep .125" aluminum backer cabinet w/ internal alum. angle frame as required; painted Black. No seams required
- GRAPHICS:** 1/4" thick flat cut out acrylic painted white;
Flush mount to backer panel with studs & bolts behind backer face
- INSTALL:** Attach to existing 2" x 2" steel tubes w/
1-1/2" x 1-1/2" x 3/16" thick. alum. angle clips @ 1-1/2" LG using #12 tek screws
- QUANTITY:** (1) ONE SET REQUIRED

COLOR PALETTE

BlackWhite

Paint finish to be satin unless otherwise specified



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8

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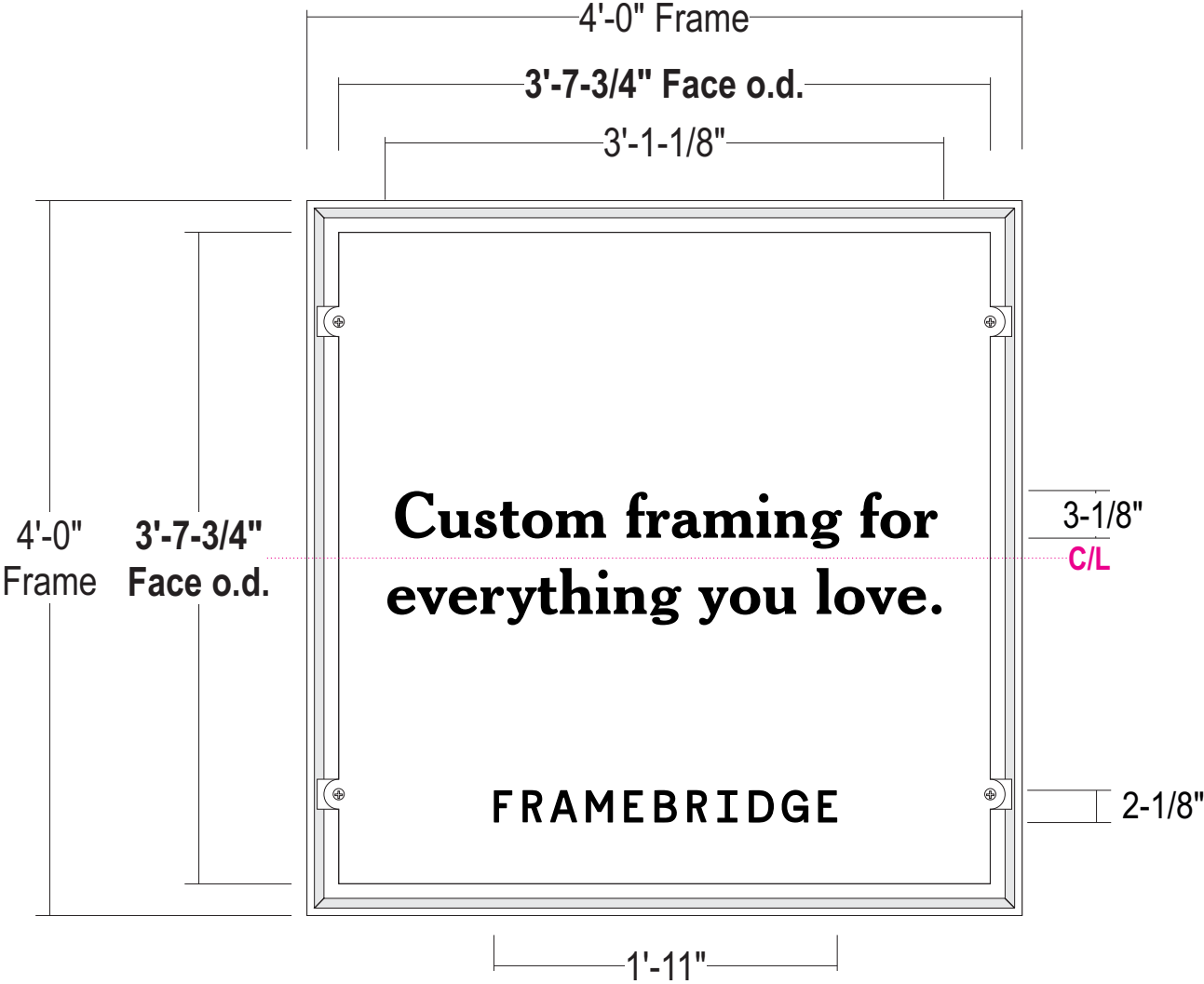
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Original	579860	02/19/26 CA		Rev 7	591663	01/16/26 CP	Revised font
Rev 1	580830	02/25/26 JG		Rev 8	593807	04/27/26 JCH	Updated elevation
Rev 2	582850	03/06/26 JE	Added page	Rev 9	594751	04/30/26 SI	Added C/L to show copy location matches Pg 9
Rev 3	584000	03/11/26 KM	Updated for color change	Rev 10	595594	05/05/26 RF	
Rev 4	586213	03/20/26 BS	Revised scope	Rev 11	596751	05/11/26 KB	
Rev 5	590023	04/08/26 JCH	Updated per survey				
Rev 6	590926	04/13/26 CP	Revised font				

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- FRAME: 2"x2"x1/4" miltered angle iron frame; Powder coated white
- FACE: 1/8" CNC routed logo plate w/ tabs for mounting, powder coated white.
Secure to frame using security bolts to prevent from tampering
- GRAPHICS: Routed from face & backed with 1/8" # 7328 white acrylic sheet
w/ surface applied black vinyl. Acrylic sheet mounted to back of sign plate
- FONT: Recoleta - Bold (verify font)
- INSTALL: Thru bolted flush to wall surface using all thread into approved blocking
12" standard length of min 3/8" threaded rod will be supplied unless otherwise noted;
- QUANTITY: (1) ONE REQUIRED

COLOR PALETTE

White

Black